

ARTICLES OF ASSOCIATION

PART 1

FOUNDATION, TITLE AND ADDRESS

ARTICLE 1

An association, conforming to English law, has been created by the members named 'Association des Anciens du Lycée Français Charles de Gaulle de Londres (the "**Association**"). The office address is at the Lycée Français Charles de Gaulle de Londres, 35 Cromwell Road, London SW7 2DG (the "**Lycée**"). The Committee may decide on a change of location. The Association shall continue until its dissolution.

AIMS AND OBJECTIVES OF THE ASSOCIATION

ARTICLE 2

The aims of the Association are, via the intermediary of its Committee:

- 1) to facilitate friendship, mutual aid and solidarity between past students of the Lycée (South Kensington and annexes) enabling them to improve and expand their social and professional networks.
- 2) to facilitate contact between past students and current students and to lend its support to current students.
- 3) to promote the worldwide reputation of the Lycée.
- 4) to finance projects in collaboration with the Lycée.

ARTICLE 3

The Association will not be involved in any matters beyond the scope of its objectives, in particular those relating to politics or religion.

ARTICLE 4

Any member who may benefit directly or indirectly from a business contract with the Association must first inform and obtain the permission of the Association.

PART 2

COMPOSITION AND CONDITIONS OF MEMBERSHIP

ARTICLE 5

The following may be admitted as members: past students, current students over the age of 16, past members of staff (teachers and administration) and past parents having an active status in the Association, meaning being an active member of a committee appointed by the Committee. Admission will be granted providing the request complies with these categories and upon payment of the annual subscription fee as set by the Committee.

ARTICLE 6

The annual subscription fee may, from time to time, be revised by the Committee at an ordinary committee meeting and must be approved at the next Annual General Meeting ("**AGM**") and will be set in Pounds Sterling. Members whose subscriptions have not been paid for two years will have their membership rescinded.

ARTICLE 7

Among the members, there is one voting vote per voting member: alumni, former staff members (teachers and administration members), former parents having an active status in the Association, meaning being an active member of a committee appointed by the Committee.

ARTICLE 8

The Committee may not refuse admission to a member nor exclude them or request their resignation except in extreme circumstances or serious infractions of the statutes. Members may leave the Association at any time by sending their resignation to the Committee. Any member who leaves the Association (by exclusion, resignation or death) loses their rights to any funds they have given the Association for whatsoever reason.

PART 3

ADMINISTRATION AND THE COMMITTEE

ARTICLE 9

The Association is managed by a committee (the "**Committee**") representing its members (Article 5) of a minimum of seven (7) members, up to a maximum of fifteen (15) (the "**Committee Members**" and individually a "**Committee Member**"), of which at least one (1) should be a past student where candidature permits. The Committee Members are elected by the members of the Association by secret ballot at the AGM. Members wishing to join the Committee should send a written notification of their candidacy to the president within two weeks of the opening of nominations.

ARTICLE 10

The members attending the AGM will elect by relative majority the Committee Members from those who have submitted their candidacy. In the case of a tie, the longest standing member of the Association will be elected. Committee Members are elected for a three (3) year term, at the end of which they may stand again for a one (1) year term. Successive mandates may not exceed six (6) years. After serving for six (6) consecutive years a Committee Member must retire for at least one (1) year before being eligible again. Committee Members may resign from the Committee during their elected term by sending their written resignation to the president. The Committee may not refuse a member's candidacy for election nor exclude them or request their resignation except in extreme circumstances, for serious infraction of the statutes or for absence from three consecutive meetings without presenting reasonable excuses. If a Committee Member resigns during the year they may be replaced by another member co-opted by the Committee until the next AGM, supported by two-third (2/3) of the remaining Committee. Such co-opted members may not exceed more than one-third (1/3) of the Committee. If the Committee is reduced to fewer than four (4) members an Extraordinary General Meeting ("**EGM**") must be convened to elect new Committee Members to fill the spaces available. Posts on the Committee are not remunerated.

ARTICLE 11

The Committee will designate from among its elected members the following executive officers: a minimum of a president, a vice-president, a treasurer and a secretary. The Committee can, if necessary, appoint someone to carry out a specific task on behalf of the Association. This person does not need to be a member of the Association. Such an appointment does not confer membership of the Association. This person may, at the Committee's discretion, attend Committee meetings but does not have the right to vote. Their appointment will last for the school year, but can be renewed.

ARTICLE 12

Committee decisions can only be made if at least a third (1/3) of Committee members are present, including the president or the vice-president. Decisions are voted by a simple majority of the members present, each member having one vote. In the case of a tie the president, or the vice-president if the president is absent, will have the casting vote. All Committee members must be officially invited to attend these meetings. In exceptional and urgent cases which would normally be dealt with by the Committee, the executive officers can make a decision on behalf of the Association but must then call a Committee meeting as soon as possible to inform the other members.

ARTICLE 13

The treasurer must report on the Association's finances at the last meeting of each term and at the AGM.

ARTICLE 14

The Association's income comprises: members' subscriptions, exceptional profits from events organised by the Association, donations and other gifts. These will be used to run the Association according to its objectives by approval of the Committee. The Association will endeavour to use any surplus accrued in a particular year during the following financial year.

ARTICLE 15

The Committee, with its management and administrative responsibilities, will meet as necessary and at least once a term. It will set the dates and agendas of meetings of members and will send out notifications and invitations. It may confer part or all of its responsibilities to either the president or one or more of its members in respect of a particular project.

ARTICLE 16

There will be an AGM convened by the Committee who will set the agenda. An EGM can be called by the Committee or if fifteen (15) members of the Association request it, in which case the Committee must do so within one month. The invitations containing the agenda must be sent to members by mail or e-mail at least two weeks beforehand. These general meetings can only take place if at least five per cent. (5%) of the membership is present or represented. Discussions can only address questions included on the agenda (report of activities, approval of accounts, election to the Committee, other business included in the agenda). Decisions are taken by a simple majority of the votes cast. In the case of a tie, the president of the meeting has the casting vote. Each member can give a written proxy to another member to represent them at these meetings and to vote on their behalf. Any one member can hold a maximum of 10 proxies.

PART 4

MODIFICATIONS TO THE STATUTES, DISSOLUTION ETC...

ARTICLE 17

All modifications to the statutes must be presented to a general meeting and approved by at least 2/3 of the votes cast. Any amendment to the statutes thus approved must be notified in writing (by post or by e-mail) to the membership as soon as possible.

ARTICLE 18

The dissolution of the Association can only be decided by a general meeting and by an absolute majority of votes of all members. In the event of the dissolution of the Association, any remaining money it holds will be given to a fund which respects the same objectives as the Association.